



261 Clarkin Road, Hamilton, NZ
Phone: 07 855 9718
mail@fairfieldintermediate.school.nz

Principal: Angela Walters DipT, BEd,
MEdLeadership (1st Class Honours)
principal@fairfieldintermediate.school.nz

Code of Conduct for Behaviour in the Homestay

HOMESTAY RULES

Bedroom

- I will not eat any food or drink any drink in my bedroom
- I will not leave any rubbish or feminine hygiene products under the bed or in my room
- I will wear appropriate sleeping clothes different to my day clothes when I go to bed

Washing

- I will give all my dirty washing to my homestay mother every day
- I will not put my dirty washing in my suitcase.
- I will change my underwear daily and my other clothes every 2 -3 days

Bathroom

- I will put all dirty toilet paper in the toilet and flush it.
- I will not put dirty toilet paper on the floor
- I will only use a small amount of toilet paper to clean myself
- I will not put any food or rubbish in the toilet
- I will not put any feminine hygiene products in the toilet
- I will put all feminine hygiene products in the rubbish tin provided.
- I will close the door when I shower
- I will shower for no longer than 10 minutes in the shower
- I will clean up any excess water from the shower on the floor
- I will close the bathroom door when I am inside and remain clothed unless I am showering

Kitchen / Eating Area

- I will eat all the food that my homestay provides
- I will clean up my own dishes from the kitchen and the table
- I will put my dishes in the dishwasher
- I will always say please and thank you to my homestay family
- I will wait until others are served food before I have my own food
- I will try to eat quietly and keep my mouth closed when I eat.
- I will not talk with my mouth full of food
- I will sit at the table and wait until all my homestay family have finished eating before I leave the table

Code of Conduct for Behaviour in the School:

School Rules

- I will not eat in the classrooms.
- All food will be eaten outside.
- I will put all rubbish in the rubbish bins
- I will not use my phone at school
- I will not answer back or argue with the teacher
- I will do everything that the teacher asks me to do
- I will not walk around the classroom when the class is working
- I will stay with my buddies and not spend all my time with my friends
- I will show respect to my teacher
- I will not jump around any furniture in the room
- I will not touch anything in the rooms
- I will leave all rooms exactly as I found them at the end of the day
- I will help my teacher and my classmates in the classroom
- I will try to do all the work that I am given

Buddy Rules

- I will sit beside my Buddy in class
- I will spend my morning tea and lunchtime with my buddy
- I will try to speak English with my Buddy
- I will be polite to my buddy and not say rude things to them
- I will not distract my buddy from their own classwork in the classroom

I have read and understood the rules. I understand that if I break any of these rules in the Homestay or in the School I / my child can be removed from either place at a cost of **\$350.00.**

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Fairfield Intermediate School Code of Conduct Agreement

These rules pertain to all students participating in the Fairfield Intermediate School Short Term Programme. Read carefully and sign your name to confirm that you understand and agree to comply with these rules.

- ✗ Students must abide by the laws of New Zealand.
- ✗ Students are not permitted to smoke in New Zealand
- ✗ Students are not permitted to drink alcohol in New Zealand.
- ✗ If the student admits to a criminal law violation or is arrested and charged or if reliable information is received that he/she will be arrested and charged, the student will return to the home country as soon as is legally possible.
- ✗ If withdrawn, exclude or dismissed from school due to lack of attendance or for disciplinary reasons, the student will be dismissed from the programme.
- ✗ Students are not permitted to drive any motor vehicle nor are they able to travel with any other driver who is not fully licensed.
- ✗ Student must only use drugs prescribed by a doctor. (This includes all hallucinogenic drugs)
- ✗ Any student engaging in sexual intercourse will be instantly dismissed from the programme.
- ✗ Any student downloading pornographic images from the internet will be dismissed from the programme.
- ✗ Students **MUST GIVE THEIR PHONES TO THE SCHOOL ON ARRIVAL**
- ✗ Students must not have phones or any electronic devices in their homestay or at the school.

Any breach of the above rules will result in immediate dismissal from the programme.

- ✗ Students are not permitted to visit pornographic shops, adult theatres, nightclubs, or drinking establishments.
- ✗ Students are not permitted to get any tattoo(s) during their stay.
- ✗ Students are not permitted to hitchhike.
- ✗ Students are not permitted to be a passenger on a motorcycle.
- ✗ Students must not take paid employment.
- ✗ No student may enter into any contractual agreement, be it business, marital or religious.
- ✗ Students are not permitted to participate in parachute jumping, bungee jumping or any other dangerous activities.
- ✗ Students are not permitted to travel without pre-travel approval.
- ✗ Parents and friends may not visit the student during the programme and may not disturb the host family life. Visits from the natural family are only permitted at the conclusion of the Fairfield Intermediate School programme.
- ✗ All students are expected to return to their home country. Fairfield Intermediate School refuses to take any responsibility whatsoever for students who remain in the host country without permission from Fairfield Intermediate School.
- ✗ If a student leaves the programme voluntarily, any additional costs incurred will be the responsibility of his/her parents and not Fairfield Intermediate School.
- ✗ Students must follow the standards of conduct and the instructions given by host organisation.
- ✗ Students must show respect for their host school and obey their instructions.
- ✗ Students must always be aware of their responsibilities as a New Zealand student and make a determined effort in their school, host family and host community.

- ✗ Students must show respect for their host families and act as a member of the family. Students must obey the host family rules. This includes obtaining approval from the host family for all activities. A host family must know at all times, where the student is, with whom and when he/she will return.
- ✗ Students are expected to voluntarily help with household chores.
- ✗ Students are expected to attempt to engage with the Homestay family at all times
- ✗ Students will not discuss their host family's private affairs with others.
- ✗ Students cannot change host families at will.
- ✗ Students must abide by the rules of the host school. Students must attend school daily, unless ill, and complete all homework and assignments.

Any continuous failure to abide by the above rules may result in dismissal from the programme.

Authority has been granted to Fairfield Intermediate School, its partners and the host family to act on the student's behalf in any emergency, accident or illness. Permission has been granted also to have the student examined and treated at an appropriate medical facility and to make necessary referrals to outside physicians and the facilities as indicated. Parents of the student have agreed to release information regarding their child's health to any individuals designated by Fairfield Intermediate School, its partners and/or representatives. This covers the period from the time the student boards transportation scheduled at the commencement of the programme until the end of the programme.

Accompanying International Student teacher(s) and Partners will be consulted on any major problems, but final decisions with regard to dismissal of a student from the Fairfield Intermediate School and Homestay Programme will be made by the Agent and Fairfield Intermediate School. Parents must uphold this decision. Accompanying International Student teacher(s) or/and Fairfield Intermediate School will contact parents should any problems arise or any special permission requested.

I understand all the conditions of participation in the Fairfield Intermediate School and Homestay programme and I agree that if I break these conditions I am liable to be sent back to my home country at my (my parents') expense and without any refund of the programme fee. I understand that a penalty fee of \$350.00 will be incurred **if I am removed from the Homestay Family** and a **\$350.00 fee if I am removed** from the Fairfield Intermediate School Programme.

Signed – Student:- _____ Date: _____

Signed – Natural Family:- _____ Date: _____

Medical Liability Release

I agree that the Fairfield Intermediate School or its agents can take any action whatsoever in regard to my health and safety without incurring any liability or expense. This may include, but is not limited to, my placement in a hospital, use of doctor's services, and transportation to my home country at my expense.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Programme Liability

I have read the rules of Fairfield Intermediate School Short Term English Language School Programme and agree to abide by them. I agree to reimburse the Host Family, the school or Fairfield Intermediate School's Counterpart for any damage I cause. I fully understand the above "Release Agreement" and I am signing it voluntarily and without reservations.

Parents' Signature: _____ Date: _____

Students' Signature: _____ Date: _____

Letter of Consent

To whom it may concern, Date: We fully support our son/daughter, _____, and are happy to give consent for him/her to partake in a Fairfield Intermediate School Programme.

Parents' Signature: _____ Date: _____