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TEMPORARY ACCOMMODATION SUPERVISOR POLICY AGREEMENT

(For temporary accommodation arranged by a supervisor)

This is an agreement between the Supervisor and the School (the **Agreement**).

Name of group: _____ (the **Group**)

Name of school: _____ (the **School**)

Supervisor's full name: _____ (the **Supervisor**)

Temporary accommodation address: _____
_____ (the **Residence**)

Period of accommodation (the **Accommodation**): Unless otherwise agreed in writing:

The Accommodation begins on: _____

The Accommodation ends on: _____

TERMS

For the purposes of this Agreement, the following terms shall have the following meanings:

Accommodation means the temporary residential accommodation provided to the Group.

Group means the students enrolled at the school and listed in Schedule One of this Agreement.

Residential Caregiver means the person responsible for the Group at the accommodation. For the purpose of the Agreement, the residential caregiver is a supervisor.

Supervisor means in the case of temporary accommodation, the Supervisor who is responsible for the care of international learners in the Group at the Residence.

AGREEMENTS

1. Unless otherwise agreed in writing, the term of the Agreement is for the duration of the Accommodation.

SUPERVISOR

2. The role of the Supervisor is to act as a residential caregiver on behalf of the School when providing temporary accommodation to students in the Group enrolled at the School.
3. The Supervisor agrees to support the Group to abide by all rules and expectations set by the School, the Group organisers and the Accommodation manager.
4. The Supervisor agrees that, as far as is practicable, the Residence is safe, in acceptable condition, and meets all regulatory and legislative requirements and agrees to ensure that the Residence continues to be safe, in

acceptable condition, and meets all regulatory and legislative requirements while the Group is living at the Residence.

5. The Supervisor will ensure that there is appropriate separation of students in the Group from others of different ages in the Residence. For the avoidance of doubt the Supervisor agrees to ensure that each student who is part of the Group will have appropriate privacy while living at the Residence.
6. The Supervisor will ensure that there is appropriate supervision of the Group in the Residence taking into consideration the age of students in the Group, the length of the Accommodation, and other relevant factors.
7. The Supervisor agrees to provide appropriate levels of care where a student or students in the Group are unwell or injured, including caring for the student/s at the Residence and taking the student/s to visit a doctor when required.
8. The Supervisor will obtain the prior approval of the School before any student who is part of the Group stays overnight in any accommodation that is not supervised by the Supervisor or organised and supervised by the School, except where the Student is in the care of their parent.
9. The Supervisor will immediately inform the School if they become aware of, or have any reason to believe, that a student or students in the Group are engaging in any at-risk behaviours, or behaviours that breach the School's code of conduct for international students, and any other rules of the School or the Accommodation.
10. The Supervisor will immediately inform the School of any changes to the Residence or the Accommodation whatsoever that may impact the care provided to the Group at the Residence.

THE SCHOOL

11. The School may take such measures as it considers appropriate (acting reasonably) to monitor compliance with the Code. This may include, without limitation, visits to the Residence, meetings with the Supervisor and meetings with the Group.
12. The School agrees that it has visited the Residence, and confirms that it is safe, in acceptable condition, and meets all regulatory and legislative requirements.
13. The School may remove a student or students who are part of the Group from the Residence at any time without prior notice or agreement at the sole and absolute discretion of the School and this may terminate the Agreement.
14. The School agrees that all information regarding the Supervisor in providing Accommodation will be kept confidential, except disclosure to the Group or their parents or legal guardians, or to any professional consultant or such person where it is in the interests of the Student to provide the information or pursuant to any statutory or other legal duty.

TERMINATION AND DISPUTES

15. This Agreement may be cancelled by any party giving fourteen (14) days written notice.
16. Failure by the Supervisor to provide residential care in accordance with requirements set out by the School, may result in termination of the Agreement.

17. The parties agree that any dispute in relation to the Agreement will be resolved in accordance with the Code and the School's policies.

SIGNING

Supervisor:

By signing below, the Supervisor confirms that they have read and understood the Agreement and agree to be bound by it in all respects:

Name: _____
(Supervisor)

Signature: _____

Date: _____

SCHOOL:

By signing below, the authorised signatory of the School confirms that they:

1. are authorised to sign the Agreement on behalf of the School and confirms that the School will be bound by the Agreement in all respects; and
2. has assessed the Residence, carried out Appropriate Safety Checks as required and **APPROVES / DECLINES** (please circle) the Accommodation for the Group.

Name: _____

Signature: _____

Date: _____

Schedule One
List of students that are part of the Group

Full name:

Known as:

Date of birth:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
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- 21.
- 22.
- 23.
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- 27.
- 28.
- 29.
- 30.

(Please add another page for groups larger than 30 students)