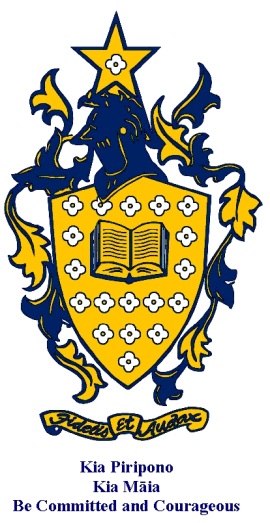
**FAIRFIELD INTERMEDIATE SCHOOL**

**ORIENTATION PROCEDURES FOR INTERNATIONAL STUDENTS**

**International Procedure No. 9**

**RATIONALE:**

International Students may come from a country where their way of life is very different from ours. These differences could be in the way they learn including expectations of/from the teacher, socialisation, verbal and non-verbal communication and other aspects that may affect their safety. Having an effective orientation procedure will help the student settle in to their New Zealand life and help provide them with the wherewithal to have a safe and happy stay here.

**PURPOSE:**

To set out in a clear form what is required to give the International Students a comprehensive orientation.

**GUIDELINES:**

* Fairfield Intermediate School will follow the orientation procedure during the first day of the student’s arrival
* Where considered necessary, first language support will be provided to ensure the student understands
* The orientation will cover the following points
  + school rules
  + school timetable
  + class timetable
  + ESOL timetable
  + tour of the school
  + introduction to key school personnel
  + meeting the classroom buddy
  + issuing of ID card and stationery
  + issuing of mobile phone
  + keeping yourself safe
    - * road safety
      * stranger danger
      * what to do/who to see if I am not feeling safe
      * what to do/who to see if I am not feeling happy
  + what to expect in a New Zealand classroom
  + adjusting to the New Zealand lifestyle

**CONCLUSION:**

With an adequate and appropriate orientation procedure, the new International Student should feel better equipped to handle their new environment resulting in a much greater likelihood of a safe and successful stay at Fairfield Intermediate School.